

Minutes
Quarterly Meeting of the Board of Directors
Ronald McDonald House Charities of Greater Washington, D.C., Inc
Monday, May 24, 2021
Zoom Meeting

Present via Zoom: Louie Atangan, Bryan Cleghorn, Brad Cole, Kris Grumiaux, Jeff Hansen, Greg Kassing, Scott Marschall, Rob Mooney, Peter Nguyen, Martha Parra, Meera Pillai, David Schneider, Kari Swenson, Karen Torres, Neva Van Valkenburg, Sarah Wagner

Excused: Jordan DeDona, Isaac Green

Absent: N/A

Staff: Dustin Davis, Bonni Gregory, Kris Ritter, Sarah Quillen

Welcome and Call to Order

Brad Cole called the meeting to order at 11:04 A.M., confirming who joined the Zoom meeting.

Report from Brad Cole

Brad Cole stated this is an important meeting today with two votes, hoping everyone took the time to look over the pre-reads. He also mentioned there is new business at the end of the meeting.

Approval of Meeting Minutes from February 22, 2021

David Schneider made the motion to approve the minutes, which was seconded by Neva Van Valkenburg; the motion carried.

Report from the Treasurer

Greg Kassing compared 2020 to 2021 expenses, stating they are up due to salaries and operations with the re-opening of the expanded DC House. He also noted the year-to-date actual income versus budgeted income in workplace giving, direct marketing and general donations were up. Greg mentioned that at present, not all the 2021 McDonald's CO-OP donations / grants have been received but the Q1 portfolio is up by \$310k.

Additional topics discussed: increased costs for NoVA house renovation and board vote to cover \$250k.

Approval of Portfolio Funds Use for Expansion Overrun

Neva Van Valkenburg made the motion to approve; seconded by Kris Grumiaux, and the motion carried.

Programs & Operations Committee Report

Dustin Davis reported the DC House has all 32 rooms now open and will be at full capacity soon. The NoVA House renovation final inspection is expected at the end of July and reopening to guests by the end of August. Dustin also stated the Committee reevaluated the Family Rooms, usage vs cost; the Committee determined that monies used to fund the Family Rooms would be better utilized for the RM House programs.

Additional topics discussed: Global Family Room staffing requirements, Family Room costs, and hospital relationships regarding Family Room closures.

Approval of Family Room Program Closures

Bryan Cleghorn made the motion to approve; seconded by Neva Van Valkenburg, and the motion carried.

Governance Committee Report

Louie Atangan reminded the Board members to keep track of their requirements throughout the year and review their quarterly report cards for discrepancies. He reported that a survey will be sent out soon

regarding strategy, hot topics and Board improvement. Additional topics discussed: two-year Bylaws review and Orr Group Board support.

Development Committee Report

Meera Pillai reported that the Development team has been working very hard and wanted to applaud the successes of February Paint Night and the TD Bank \$7500 Care Mobile grant. Meera stated more grants are in the works as well as the October 3rd Red Shoe Run (RSR) 5k. She mentioned 14 Board members completing the Orr Group Culture of Philanthropy survey; results were that those members feel connected to the RMHCDC mission. Sarah Quillen reported Do More 24 raised over \$1200 and looks like it will be matched. Additional topics discussed: \$5k Board Give & Get, NoVA House ribbon cutting, Orr Group Care Partners booklets, Board members resubscribing to RMHCDC email, Maroon PR social media influencers, DC House police event success, RSR sponsorships, RSR logistics, and Ragnarök Technologies as a repeat sponsor.

New Business

Brad Cole thanked the Board for all they have done thus far in 2021. He asked the Board to think about new candidates and what skill sets are needed. Brad then shared the news that Karen Torres will be retiring at the end of 2021. He said the idea of replacing Karen is daunting, but she truly has put RMHCDC in a good place for a promising future. Brad lamented he is excited, sad, and anxious about losing Karen. Karen Torres shared that Neva Van Valkenburg was on the search committee which hired her nine years ago. Karen mentioned that she was hired as a change agent and had promised the Board she would stay for five years. She commented it has been a privilege and honor, but felt it was time to hand the reins to a new leader to take the organization to the next stage. David Schneider congratulated Karen on all her hard work as he has seen significant change during his four years on the Board. Neva Van Valkenburg stated it has been a pleasure to work with Karen and see her incredible accomplishments. Brad stated a CEO search committee comprised of David Schneider, Isaac Green, Neva Van Valkenburg, and himself have already begun the process of selecting a CEO recruiting firm.

Meeting Wrap Up

Brad is thankful for the transformative experience of the Charity led by Karen. David Schneider thanked the RMHCDC staff and is looking forward to their bright future. Karen Torres said, "let's keep a spotlight on the NoVA renovation and celebrating our 41st Anniversary."

Adjournment

With no further business the meeting was adjourned at 11:51 A.M.