

Minutes
Quarterly Meeting of the Board of Directors
Ronald McDonald House Charities of Greater Washington, D.C., Inc
Monday, November 29, 2021
In Person / Teams Meeting

Present In Person: Louie Atangan, Brad Cole, Peter Nguyen, Meera Pillai, Kari Swenson, Neva Van Valkenburg

Present via Teams: Bryan Cleghorn, Jordan DeDona, Kris Grumiaux, Jeff Hansen, Greg Kassing, Martha Parra, David Schneider, Sarah Wagner

Excused: Rob Mooney, Scott Marschall

Absent: Isaac Green

Staff: Bonni Gregory, Kris Ritter, Sarah Quillen, Kymberly Wolff

Welcome and Call to Order

Brad Cole called the meeting to order at 11:07 A.M., confirming who joined the Teams meeting. Brad introduced the new RMHCDC President & CEO, Kymberly Wolff. Kymberly introduced herself and shared her excitement to join the team and to learn, listen, and charge ahead into 2022. Next, the Board Members introduced themselves to Kymberly Wolff, round robin style.

Approval of Meeting Minutes from September 20, 2021

Neva Van Valkenburg made the motion to approve the minutes, which was seconded by Peter Nguyen; the motion carried.

Report from Brad Cole

Brad Cole stated how excited he was to have Kymberly as the CEO. He mentioned the Board transitioning to be more strategic in 2022 by slowly decreasing in size. Brad also shared how happy he was to have had the opportunity to Chair this Board. Lastly, Brad reminded the Board members they needed to meet their Give & Get requirements by the end of December.

Report from the Treasurer

Greg Kassing reported on the Q3 Financials, revenue is down \$423K going into year end, due to decrease in grants and donation boxes. He also said revenue is up \$191K from this time last year when the impact of Covid was in full effect. Greg stated the current net operational loss is \$1.7 million, but most gift donations are generated during this time of year. The anticipated December windfall will likely be pushed into January 2022 due to the forecasted USPS difficulties.

Development Committee Report

Meera Pillai shared this is her last meeting as the Development Committee chair, but she is looking forward to the changes across the committee and the Charity in 2022. Meera feels the Charity falling short on revenue is still due the impact of Covid, even with the mail crisis, she thinks we are still doing well overall. Meera said kudos to Development team on yielding grant results this year and having more in the pipeline. She also mentioned there is still work to be done by the board members, Give & Gets are not at 100%.

Additional topics discussed: Top of the Town & Karen Torres' farewell, Hot Cider Hustle, Red Shoe Run 5k overview, and Share A Night ornament & holiday card sales.

Governance Committee Report

Louie Atangan reiterated Board members must meet their requirements by the end of December and he would be reaching out directly to those falling short. Louie explained the proposed slate of Executive Committee officers, which was followed by a Board vote.

The newly voted Board Chair, David Schneider, thanked Brad Cole for his leadership during such tough times. David stated his view is to have a small efficient Board with all members working on crucial topics.

Louie led the members through the selection of their 2022 committees.

Approval of New Officer Slate

Brad Cole made the motion to approve; seconded by Bryan Cleghorn, and the motion carried.

Programs & Operations Committee Report

David Schneider stated this was the final P&O report as the committee is sunsetting.

Kris Ritter reported on the occupancy numbers, DC House at 60% and NoVA House 40%. Kris shared that the low numbers are due to Covid measures and protocols directed by Global. She also stated the only Chapter level protocol we enforce is Covid vaccination for staff and volunteers.

Additional topics discussed: Psychosocial programming for guests, Corporate Meal Program, and "The Park" status temporary vs permanent.

Wrap Up

Brad Cole acknowledged the three Board members leaving. He thanked Sarah Wagner for her role with Amazon Web Services and chairing the P&O committee. Brad stated Isaac Green had a tectonic effect on the Board and was a great advocate for the Charity within the COOP. Brad recognized Scott Marschall's finance expertise being very helpful during his 3 years on the Board.

Adjournment

With no further business the meeting was adjourned at 12:08 P.M.